



























LEAVE TYPES/CODES

Recreation		
PROFESSIONAL		
Recreation Leave	REC01	
ACADEMIC		
Recreation Leave	REC03	
RECREATION NO LOADING		
Recreation no Loading	RC23	
Personal (Sick & Carers)		
PROFESSIONAL		
Sick Leave with Pay 3 days or less (No Medical Certificate)	SLWP01	
Sick Leave > 3 days (Medical Certificate Required)	SLWP03	
Sick Leave No Pay up to 3 months	SLWOP1	
Sick Leave No Pay > 3 months	SLWOP2	
Carer's Leave 3 days or less (No Medical Certificate)	SLWP02	
Carer's Leave > 3 days (Medical Certificate Required)	SLWP04	
Carer's Leave Unpaid up to 2 days	SLWP03	
ACADEMIC		
Sick (Personal) Leave 3 days or less (No Medical Certificate)	PLWP01	
Sick (Personal) Leave > 3 days (Medical Certificate Required)	PLWP03	
Personal Leave No Pay up to 3 months	PLWOP1	
Personal Leave No Pay > 3 months	PLWOP2	
Carer's (Personal) Leave 3 days or less (No Medical Certificate)	PLWP02	
Carer's Leave > 3 days (Medical Certificate Required)	PLWP04	
Carer's Leave Unpaid up to 2 days	PLWOP3	
Academic Sick (additional)		
Additional Academic Sick Leave	ADSICK	
Carer's (non-cumulative)		
Carer's Leave 3 days or less (No Medical Certificate)	CARER	
Carer's Leave > 3 days (Medical Certificate Required)	CARER2	
Long Service Leave		
Long Service Leave	LSL01	
Long Service Leave Half Pay up to 3 mths	LSL03	
Long Service Leave Half Pay over 3 mths	LSL04	
Long Service Leave Cash Out *	LSLCSH	
FlexiTime VBT		
Flexitime/Voluntary Banked Time Leave	FLXVBT	
TOIL		
Time Off In Lieu of Overtime Leave	TOIL	
Time Off In Lieu of Uni Holidays Leave	TOILUH	
Leave Without Pay		
Leave without Pay < 3 mths	LWOP01	
Leave without Pay > 3 mths	LWOP02	
Unpaid Special Leave to Count as Service	SPLWOP	
Defence Forces Leave	MLTSRV	

Parental		
ADOPTION		
Adoption Leave Full Pay up to 26 weeks	ADPN	
Adoption Leave No Pay up to 26 wks	ADWOP1	
Adoption Leave Half Pay up to 52 weeks	ADPNH	
Adoption Leave with 75% Pay up to 39 weeks	ADPN3Q	
Adoption Leave No Pay	ADWOP3	
Adoption Leave No Pay Additional for Wks 53-104	ADWOP4	
MATERNITY		
Maternity Leave Full Pay up to 26 weeks	MLWP	
Maternity Leave No Pay up to 26 wks	MWOP01	
Maternity Leave Half Pay up to 52 weeks	MLHP	
Maternity Leave with 75% Pay up to 39 weeks	MLWP3Q	
Maternity Leave No Pay for Wks 39-52	MWOP03	
Maternity Leave Additional for Wks 53-104	MWOP04	
PRE-NATAL		
Pre-Natal Leave	PRENAT	
PARTNER		
Partner Leave Full Pay up to 10 days	PLWP	
Partner Leave Full Pay up to 26 weeks	PLWPX	
Partner Leave No Pay up to 26 weeks	PWOP03	
Partner Leave No Pay 26-51 weeks	PWOP02	
Partner Leave Half Pay up to 52 weeks	PLHPX	
Partner Leave with 75% Pay up to 39 weeks	PL3QX	
Partner Leave No Pay for Wks 39-52	PWOP04	
Partner Leave No Pay Additional for Wks 53-104	PWOP05	
Other Paid Leave		
Civil Emergency Service Leave (Paid)	CIVIL	
Civil Emergency Service Leave (Unpaid)	CIVLUP	
Jury Service	JURY	
Leave to Attend Exam	EXAM	
Paid Leave to Attend Course	COURSE	
Paid Special Leave	SPCLV1	
Paid Extend Special Leave	SPCLV2	
Study Leave Prior Exam	STUD	
UQ Witness at Court	WITNES	
PROFESSIONAL		
Assisted Dev Program	ADP	
Compassionate Leave	BRVT	
ACADEMIC		
Compassionate Leave	COMPAS	

* May only be requested in conjunction with an application for long service leave taking

Leave types with a  symbol should be submitted online via MyAurion. All other leave types require a [Leave Form](#).