



Who should use this form?

This form is for people intending to participate in an unpaid placement on either the Special Program (subclass 416) visa or the Training and Research (subclass 402) visa.

Australia has an extensive industrial relations regime that protects the rights of both Australians and non-Australians working in Australia. As your occupational training or special program in Australia involves activities that are unpaid you are required to complete this form to indicate an understanding of the basis of the appointment and an understanding of the relevant industrial relations laws.

Note: ‘Unpaid’ in this context is referring to circumstances where you will receive no remuneration for doing the work or activity other than:

- reimbursement of reasonable expenses incurred by you in doing the work or activity; or
- prize money or an allowance received.

I acknowledge that:

- I will be undertaking a workplace-based training or special program placement with the organisation named below for the specified period nominated while in Australia;

Name of organisation

Period of placement

MONTHS	WEEKS
/	

- the placement is workplace-based training or a special program designed to provide a cultural/social experience and/or to assist in developing skills relevant to my tertiary education, current occupation or field of study, and will involve the observation of tasks performed by employees of the host or the performance of tasks under close supervision of the host;
- I understand that the workplace-based training or special program placement is unpaid and that I will not receive any form of remuneration for the period of my placement;
- I am not an employee of the organisation while undertaking the occupational training or special program;
- I understand that workplace relations laws make it unlawful to employ an employee and not pay them and that penalties may be imposed against any employer who breaches these laws;
- in considering this visa application, the Department of Immigration and Citizenship (the department) has not endorsed the proposed placement as meeting the requirements of Australia’s workplace relations laws and that the legal ramifications of my working arrangement are my responsibility; and
- I will agree to respond to all reasonable requests for information about my placement from officers of the department or other Commonwealth agencies.

Acknowledgement

I acknowledge that I will be undertaking an unpaid occupational training program or special program in Australia.

Full name (block letters)

Name of sponsor

Signature of visa applicant

Date

DAY	MONTH	YEAR
/	/	

Note: If you are:

- a Special Program visa applicant, a completed form 1283 should be lodged with form 1416 *Application for a Special Program (subclass 416) visa*; or
- an applicant of the occupational trainee stream of the Training and Research visa, a completed form 1283 should be lodged by your sponsor with a form 1402N *Nomination for an occupational trainee position*.

More information on working conditions in your occupation in Australia can be obtained by contacting the **Workplace Infoline of the Commonwealth Workplace Authority on 1300 363 264**. This number may also be used to lodge a complaint if you believe you are not receiving your correct payments or conditions.