**THESIS REVIEW REPORT**

**TO BE COMPLETD**

**BY STUDENT AND PRINCIPAL ADVISOR**

**Section 1: Candidate to complete**

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| **Candidate: Student No:** |
| **Degree: FT/PT:** |
| **Commencement date: Expected completion date:** |
| **Topic:** |
| **Date Review to be held:** |
| **Time Review to be held:** |
| **Venue for Review:** |
| **Principal Advisor:** |
| **Associate Advisor(s):** |
| **Chairperson:** |
| **Reviewer:** |
| **Additional members of panel:** |
| Itemized materials presented for review (attached) – to be completed by the candidate:  Summary of work to be done  Time frame for completion by above date  Copy of last milestone feedback document  A complete draft of the thesis, any incomplete sections should be included to allow review of work to be finalised. |

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| Date of submission of materials:  Expected Date of Thesis submission: |

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**Principal Advisor to complete**

**Please comment on the student’s progress since Mid-Candidature Review**

Outline any remedial measures taken and the effects of those measures, where appropriate.

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**Is any further assistance required to help the candidate to submit a thesis of acceptable quality in**

**3 months’ (FTE) time (for PhD)?** (ie 6 months if PT)

**1.5 months’ (FTE) time (for MPhil)?** (ie 3 months if PT)

No Yes (What plan is in place to provide that assistance?)

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**Have you discussed suitable Examiners (for the Thesis Examination) with the candidate?** It will be expected that no later than one month prior to thesis submission, the Advisory Team and the candidate will supply the School with the details of 3 examiners (and a Chair of Examiners) using the Nomination of Thesis Examiners form (and provide a copy of the Thesis Abstract). **When discussing potential Examiners, it is important that the** [**COI Guidelines**](http://www.uq.edu.au/grad-school/content/current-students/coi.pdf) **are not contravened. Please read these Guidelines before you suggest any Examiners.**

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| **Yes** |  |  | **No** (if “No”, then please raise this topic with the student and Review Panel on the meeting date) |  |

**Are there any other issues that require attention?**

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| No |  |  | Yes (please specify below) |  |

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